**Specific Procurement Notice**

**Request for Proposal**

**Information Systems**

**(Design, Supply and Installation)**

**(Without Prequalification)**

**Purchaser:** Office for IT and e-Government (OITEG)

**Project:** Enabling Digital Governance Project (EDGE)

**Contract title:** Information System for issuing registration stickers and training candidates

**Country:** Republic of Serbia

**Loan No.** 8947-YF

**RFP No:** SER-EDGE-RFP-NCS-25-50

1. The Republic of Serbia (RoS) has received financing from the World Bank toward the cost of the Enabling Digital Governance Project (EDGE), and intends to apply part of the proceeds toward payments under the Contract for Information System for issuing registration stickers and training candidates.

2. The Office for Information Technologies and Electronic Government (OITeG) now invites sealed Proposals from eligible Proposers for Information System for issuing registration stickers for vehicles and The Information System for training candidates to drive.

The Information System for issuing registration stickers for vehicles MUST support the following business functions:

* Modul for authorized Theory Exam (TE)

Office for IT and eGovernment of Serbia (OITeG) intends to acquire and implement an improved System for issuing registration stickers at authorized Theory Exam (TE). The System for issuing registration stickers for vehicles must remain a central information system in Republic of Serbia and enable owners and users of vehicles in the Republic of Serbia to finish complete procedure envisioned for issuing a registration sticker in one place.

* Electronic service on the eGovernment Portal

The electronic service on the eGovernment Portal is intended for citizens who are owners of vehicles and want to schedule in advance the desired appointment for going to the TE in order to finish the complete procedure envisioned for the extension of registration.

* Administrative module

This module must enable administrators from Ministry of Infrastructure (MoI) to manage data regarding TE, their employees and provide them with insight into started and completed cases.

The Information System for training candidates to drive MUST support the following business functions:

* Module for authorization and authentication
* Backoffice module for Ministry of Infrastructure (MoI) consisting of submodules for driving school data (legal entities, vehicles, permits, professional staff, bans, terminations, measures), MoI staff records, exam scheduling, pricelists and notifications.
* Driving School module which consisting of submodules for driving schools master data, candidates master data, theoretical training, practical training, theory and practical exam.

3. The procurement process will be conducted through international competitive procurement using Request for Proposals (RFP) as specified in the World Bank’s “[Procurement](http://www.worldbank.org/html/opr/procure/guidelin.html) Regulations for IPF Borrowers” “Procurement Regulations for IPF Borrowers” (August 2018) (“Procurement Regulations”), and is open to all eligible Proposers as defined in the Procurement Regulations.

4. Interested eligible Proposers may obtain further information from the Central Fiduciary Unit of the Ministry of Finance and inspect the bidding documents from 09:00 to 15:00 hours at the address given below*.*

5. The request for proposals document in English only may be purchased by interested eligible Proposers upon the submission of a written application to the address below and upon payment of a nonrefundable fee of **EUR 50.00** or equivalent in Serbian Dinars (RSD) based on the selling exchange rate published by the National Bank of Serbia on the date of payment.

**Payment instructions:**

Domestic Proposers shall make payment to the Government Treasury Account no.:

840-745128843-36- Other budget revenues of the Republic, with reference to the model approval number 97 7460110520, with obligatory Purpose of payment: SER-EDGE-RFP-NCS-25-50, payment code 253.

Foreign Proposers shall make payment according to the following payment instructions:

FIELD 32A: VALUE DATE-EUR-AMOUNT

FIELD 50K: ORDERING CUSTOMER

FIELD 56A: DEUTDEFFXXX

(INTERMEDIARY) DEUTSCHE BANK AG., F/M

TAUNUSANLAGE 12

GERMANY

FIELD 57A:

(ACC.WITH BANK) NBSRRSBGXXX

NARODNA BANKA SRBIJE (NATIONAL BANK OF SERBIA-NBS)

BEOGRAD, KRALJA PETRA 12

SERBIA

FIELD 59: /RS35840000000000273086

(BENEFICIARY) REPUBLIC OF SERBIA-BUDGET

KRALJA MILANA BR.14

BEOGRAD

SERBIA

FIELD 70: DETAILS OF PAYMENT Ref: SER-EDGE-RFP-NCS-25-50

Transfer costs are on Proposer’s account.

**The document will be sent by email**.

6. Proposals must be delivered to the address below on or before **April 28, 2025, 12:00 CET, noon-time.** Electronic procurement **will not** be permitted. Late Proposals will be rejected. The outer Proposal envelopes marked “ORIGINAL PROPOSAL”, and the inner envelopes marked “TECHNICAL PART” will be publicly opened in the presence of the Proposers’ designated representatives and anyone who chooses to attend, at the address below on **April 28, 2025, 12:15 p.m. CET.**All envelopes marked “FINANCIAL PART” shall remain unopened and will be held in safe custody of the Purchaser until the second public Proposals opening.

7. All Proposals must be accompanied by a **Proposal-Securing Declaration***.*

8. Attention is drawn to the Procurement Regulations requiring the Borrower to disclose information on the successful Proposer’s beneficial ownership, as part of theContract Award Notice, using the Beneficial Ownership Disclosure Form as included in the request for proposal document.

9. The address (es) referred to above is (are):

**Office for inquiry and issuance of the bidding document:**

To: [ljiljana.krejovic@mfin.gov.rs](mailto:ljiljana.krejovic@mfin.gov.rs)

Cc: [ljiljana.dzuver@mfin.gov.rs](mailto:ljiljana.dzuver@mfin.gov.rs)

Cc: [sasa.veselinovic@ite.gov.rs](mailto:sasa.veselinovic@ite.gov.rs)

For **Proposal submission purposes** **only**, the Purchaser’s address is:

Enabling Digital Governance Project (EDGE)

Attention: Ms*.* Ljiljana Krejović, Procurement Specialist

Street Address: Katiceva 14

City: Belgrade

ZIP/Postal Code: 11000

Country: Republic of Serbia

For **Proposal opening purposes only**, the Purchaser’s address is:

Enabling Digital Governance Project (EDGE)

Attention: Ms*.* Ljiljana Krejović, Procurement Specialist

Street Address: Katiceva 14

Floor/ Room number: VIII/ 5

City: Belgrade

ZIP/Postal Code: 11000

Country: Republic of Serbia